

**NORTH SOUND BEHAVIORAL HEALTH ORGANIZATION
COUNTY AUTHORITIES EXECUTIVE COMMITTEE**

September 8, 2016
1:30 PM

AGENDA

1. **Call to Order; Introductions – Chair Dahlstedt**
2. **Revisions to the Agenda – Chair Dahlstedt**
3. **Approval of Minutes of July 14, 2016, Motion #16-76 – Chair Dahlstedt..... 3-8**
4. **Comments & Announcements from the Chair**
5. **Reports from Members**
6. **Comments from the Public**
7. **Report from the Advisory Board – David Kincheloe, ChairTab 1**
8. **Committee ReportsTab 2**
9. **Report from the Executive DirectorTab 3**
10. **Report from the Finance OfficerTab 4**
11. **Report from the Governance Operations Committee**
 - **Consent Agenda – Ken Mann – Motion # 16-77**

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

To review and approve the North Sound Mental Health Administration’s claims paid from July 1, 2016 through July 31, 2016 in the amount of \$18,076,155.94. Payroll for the month of July in the amount of \$247,450.00 and associated employer benefits in the amount of \$168,783.52.

To review and approve the North Sound Mental Health Administration’s claims paid from August 1, 2016 through August 31, 2016 in the amount of \$(will be provided at the meeting). Payroll for the month of August in the amount of \$(will be provided at the meeting) and associated employer benefits in the amount of \$(will be provided at the meeting).

12. Action Items

Ratification

The following motions are being presented to the North Sound BHO Executive Committee for ratification. The contracts went into effect when signed by all parties (“effective date”) and are fully enforceable. These contracts will terminate if not ratified by the Executive Committee at their next regular meeting after the contracts effective date.

Provider Contracts

- Acadia Healthcare will be providing Opiate Substitute Treatment (OST) at Canyon Park in Bothell, WA. Currently they serve a number of individuals from the North Sound Region and are not being reimbursed through our system. This expands the availability of OST within our region which is one of our strategic goals.
- Compass Health is receiving an increase for the two (2) Triage facilities to cover increased costs for nursing services and the increased cost of doing business.

Motion #16-78

To ratify the following contracts:

NORTH SOUND BHO-ACADIA HEALTHCARE-MEDICAID-16-18

NORTH SOUND BHO-ACADIA HEALTHCARE-BHSC-16-18

NORTH SOUND BHO-COMPASS HEALTH-TRIAGE-16-18 Amendment 1

Contract details for Motion #16-78:

NORTH SOUND BHO-ACADIA HEALTHCARE-MEDICAID-16-18 for the purpose of providing Opiate Substitution and Outpatient Treatment services in south Snohomish County. The maximum consideration on this contract is \$740,000. The term of this contract is August 1, 2016 through March 31, 2018.

NORTH SOUND BHO-ACADIA HEALTHCARE-BHSC-16-18 for the purpose of providing Opiate Substitution and Outpatient Treatment services in south Snohomish County. The maximum consideration on this contract is \$55,000. The term of this contract is August 1, 2016 through March 31, 2018.

NORTH SOUND BHO-COMPASS HEALTH-TRIAGE-16-18 Amendment 1 for the purpose of increasing the contract by \$1,504,704 for a new maximum consideration of \$9,563,976. The term of the contract remains the same April 1, 2016 through March 31, 2018.

13. Discussion Item

- **Recommendations to the Governor’s Behavioral Health Integration WorkgroupTab 5**
- **Facilities Relocation Workgroup planTab 6**

14. Adjourn

Next meeting: October 13, 2016

**NORTH SOUND BEHAVIORAL HEALTH ORGANIZATION
COUNTY AUTHORITIES EXECUTIVE COMMITTEE**

July 14, 2016
1:30 PM

MINUTES

Committee Members Present:

Ken Dahlstedt, Skagit County Commissioner, North Sound BHO Executive Committee Chair
Jill Johnson, Island County Commissioner, North Sound BHO Executive Committee Vice Chair
Jamie Stephens, San Juan County Councilmember
Regina Delahunt, representing Whatcom County Executive, Jack Louws
Cammy Hart-Anderson, representing Snohomish County Executive, Dave Somers
Jackie Mitchell, representing Whatcom County Councilmember, Ken Mann
David Kincheloe, North Sound BHO Advisory Board Chair
Robert Knoll, representing Snohomish County Councilmember, Brian Sullivan
Tyler Verda, representing Snohomish County Councilmember, Hans Dunshee
Geoffrey Thomas, representing Snohomish County Councilmember, Stephanie Wright

Staff Present:

Joe Valentine, Betsy Kruse, Bill Whitlock, Steve Lyon, Jennifer Whitson, Colleen Bowls, Nikki Golden, Phil Hart, Annette Calder

Guests:

Chuck Davis, Ombuds

1. Call to Order; Introductions

Chair Dahlstedt called the meeting to order at 1:40 p.m. and welcomed everyone; introductions were made.

2. Revisions to the Agenda

None

3. Approval of Minutes of June 9, 2016

Jill Johnson moved approval, seconded by Regina Delahunt, all in favor, **motion carried, #16-70.**

4. Comments & Announcements from the Chair

Chair Dahlstedt informed the group of a meeting held on June 29th at Snohomish County with representatives from the five county governments in our region regarding behavioral health integration and facilities development. All counties in our region are invested in moving forward together.

5. Reports from Members

Regina Delahunt announced that Senator Patty Murray would be visiting on July 20th with Whatcom County Health Department and stakeholders regarding the opioid problem and will tour the detox facility, and is looking forward to the meeting.

Cammy shared that the Snohomish County Council adopted their 2017 legislative agenda and includes a focus on opioid issues as well as homelessness. Commissioner Dahlstedt added that Skagit County is working on Transitional Housing also.

6. Comments from the Public

Joe introduced the new staff hired since our last meeting of the Executive Committee, noting we've been lucky to hire some very talented people into our SUD and IT departments. Joe asked each to say a little about themselves; Phil Hart, Nikki Golden, Colleen Bowls, Jennifer Whitson and Steve Lyon all provided some background information on themselves. The Executive Committee welcomed all to the organization.

7. Report from Ombuds

Chuck Davis, Ombuds, directed the group to Tab 1 and reviewed the quarterly report with the committee;

8. Report from the Advisory Board

David Kincheloe reported on the Advisory Board Retreat held on July 5th, noting the Advisory Board Brief was included behind Tab 2. David was thanked for his report.

9. Report from the Executive Director

Joe directed the group to Tab 3 and reviewed his report with the Executive Committee. Joe provided a detailed update on the Governor's Behavioral Health Integration Workgroup (BHIWG) that he participates on including the timeline for proposed changes. Joe said the recommendations to the BHIWG will be a discussion item at the September meeting of this committee. Joe also discussed the Facilities Relocation Workgroup and handed out the Residential Bed Model for the needs in our region and reviewed it with the group; discussion ensued. Joe said the plan from the Facilities Relocation Workgroup will come to this committee in September. Joe discussed the changes in Medicaid rules regarding using funds in for people in IMDs (Institutes for the Mentally Diseased). Joe was thanked for his report.

10. Report from the Finance Officer

Bill Whitlock directed the group to Tab 4 and reviewed the June Financial Report with the Executive Committee. Bill noted the State Auditors have postponed our annual audit until mid-August. Bill was thanked for his report.

11. Report from the Governance Operations Committee

- **Consent Agenda – Motion # 16-71**

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

To review and approve the North Sound Mental Health Administration's claims paid from June 1, 2016 through June 30, 2016 in the amount of \$7,816,230.74. Payroll for the month of June in the amount of \$221,175.47 and associated employer benefits in the amount of \$178,481.55.

The Governance & Operations Committee met prior to this meeting, reviewed all claims and payroll for the month of June. Geoffrey Thomas moved approval, seconded by Robert Knoll, all in favor, **motion carried, #16-71.**

12. Action Items

Ratification

The following motions are being presented to the North Sound BHO Executive Committee for ratification. The contracts went into effect when signed by all parties (“effective date”) and are fully enforceable. These contracts will terminate if not ratified by the Executive Committee at their next regular meeting after the contracts effective date.

County Administrative Contracts

Island, San Juan, Skagit & Whatcom will be receiving the allocation of the Housing Assistance with Peer Supports (HARPS) funding for housing vouchers. This funding is for individuals with SUD/Mental Health disorders who are homeless exiting inpatient treatment facilities. Snohomish County has chosen to allocate their HARPS voucher funds to Compass Health.

All five (5) counties are receiving additional Medicaid funding. The funding will be used to plan, collaborate and coordinate with the North Sound BHO in service delivery in the respective counties.

Motion #16-72

To ratify the following contracts:

NORTH SOUND BHO-ISLAND COUNTY-ADMINISTRATION-16 Amendment 1

NORTH SOUND BHO-SAN JUAN COUNTY-ADMINISTRATION-16 Amendment 1

NORTH SOUND BHO-SKAGIT COUNTY-ADMINISTRATION-16 Amendment 1

NORTH SOUND BHO-SNOHOMISH COUNTY-MEDICAID-16 Amendment 1

NORTH SOUND BHO-WHATCOM COUNTY-ADMINISTRATION-16 Amendment 1

Joe discussed the contracts included in motion #16-72. Geoffrey Thomas moved approval, seconded by Jill Johnson, all in favor, **motion carried, #16-72.**

Contract details for motion #16-72:

NORTH SOUND BHO-ISLAND COUNTY-ADMINISTRATION-16 Amendment 1 for the purpose of planning, collaborating and coordinating service delivery in Island County. The increase to this contract is \$56,124 with a new maximum consideration of \$316,821 with the term remaining the same January 1, 2016 through December 31, 2016.

NORTH SOUND BHO-SAN JUAN COUNTY-ADMINISTRATION-16 Amendment 1 for the purpose of planning, collaborating and coordinating service delivery in San Juan County. The increase to this contract is \$42,993 with a new maximum consideration of \$303,993 with the term remaining the same January 1, 2016 through December 31, 2016.

NORTH SOUND BHO-SKAGIT COUNTY-ADMINISTRATION-16 Amendment 1 for the purpose of planning, collaborating and coordinating service delivery in Skagit County. The increase to this contract is \$71,280 with a new maximum consideration of \$463,692 with the term remaining the same January 1, 2016 through December 31, 2016.

NORTH SOUND BHO-SNOHOMISH COUNTY-MEDICAID-16 Amendment 1 for the purpose of planning, collaborating and coordinating service delivery in Snohomish County. The increase to this contract is \$572,880 with a new maximum consideration of \$3,407,088 with the term remaining the same April 1, 2016 through March 31, 2018.

NORTH SOUND BHO-WHATCOM COUNTY-ADMINISTRATION-16 Amendment 1 for the purpose of planning, collaborating and coordinating service delivery in Whatcom County. The increase to this contract is \$98,109 with a new maximum consideration of \$493,485 with the term remaining the same January 1, 2016 through December 31, 2016.

Professional Service Contracts

Evergreen Recovery Center; this contract is to provide start-up funding for the expansion of SUD residential services in Skagit County. This building needs major renovations in order to meet the Department of Health licensing requirements. To provide start-up funding for Evergreen Recovery Center to open a 16 bed detox unit in the City of Lynnwood. Currently there is not sufficient capacity for detox services in the North Sound Region. This facility would be the second detox in our Region.

Motion #16-73

To ratify the following contract:

NORTH SOUND BHO-EVERGREEN RECOVERY CENTER SKAGIT-PSC-16

NORTH SOUND BHO-EVERGREEN RECOVERY CENTER SNOHOMISH-PSC-16

Joe and Bill explained the contracts included in motion #16-73; copies of the supporting information for the facilities included in these contracts were available for review and distributed to the group. Jill Johnson moved approval of motion #16-73, seconded by Jackie Mitchell, all in favor, **motion carried, #16-73.**

Contract details for motion #16-73:

NORTH SOUND BHO-EVERGREEN RECOVERY CENTER SKAGIT-PSC-16 for the purpose of building renovation and program development of a SUD residential service program in Skagit County. The maximum consideration on this contract is \$2,300,000 with a term of July 1, 2016 through March 31, 2017.

NORTH SOUND BHO-EVERGREEN RECOVERY CENTER SNOHOMISH-PSC-16 for the purpose of building renovation and program development of a SUD detox service program in Snohomish County. The maximum consideration on this contract is \$1,585,000 with a term of July 1, 2016 through March 31, 2017.

HARPS, Triage, Residential, Outpatient and E&T Remodel

Compass Health is receiving the allocation for HARPS team funding and the voucher funds from Snohomish County. Compass Health is receiving additional funds for the increase in cost of doing business at both triage/crisis centers. Compass Health BHSC and Medicaid contracts are being amended to increase funding for the residential facilities in Snohomish County. A contract to provide funds to re-establish a facility in Island County for mental health outpatient services. A contract to provide funding for the E&T remodel is also included.

Motion #16-74:

To ratify the following contracts:

NORTH SOUND BHO-COMPASS HEALTH-HARPS-16-18 Amendment 1

NORTH SOUND BHO-COMPASS HEALTH-TRIAGE-16-18 Amendment 1

NORTH SOUND BHO-COMPASS HEALTH-BHSC-16-18 Amendment 1

NORTH SOUND BHO-COMPASS HEALTH-MEDICAID-16-18 Amendment 1

NORTH SOUND BHO-COMPASS HEALTH-PSC-16

NORTH SOUND BHO-COMPASS HEALTH-E&T-16-18

Joe and Bill discussed the contracts included in motion #16-74. Joe directed the group to Tab 5 and reviewed the proposed remodel floor plan. Bill reviewed the funding document included behind Tab 5. Jill Johnson moved approval of motion #16-74, seconded by Regina Delahunt, all in favor, **motion carried.**

Contract details for Motion #16-74:

NORTH SOUND BHO-COMPASS HEALTH-HARPS-16-18 Amendment 1 for the purpose of providing housing assistance to individuals who are homeless discharging from inpatient facilities. The maximum consideration on this contract is \$625,296 for 12 months of the 21 month term of July 1, 2016 through March 31, 2018.

NORTH SOUND BHO-COMPASS HEALTH-TRIAGE-16-18 Amendment 1 for the purpose of providing crisis stabilization services in Snohomish and Whatcom Counties. The increase to the contract is \$1,514,704 for a new maximum consideration of \$9,563,976 with the term remaining the same April 1, 2016 through March 31, 2018.

NORTH SOUND BHO-COMPASS HEALTH-BHSC-16-18 Amendment 1 for the purpose of increasing the funding to this contract by \$191,151.86 for a new maximum consideration of \$10,597,447.98 with the term of the contract remaining the same, April 1, 2016 through March 31, 2018.

NORTH SOUND BHO-COMPASS HEALTH-MEDICAID-16-18 Amendment 1 for the purpose of increasing the funding to this contract by \$616,672 for a new maximum consideration of \$53,074,672 with the term of the contract remaining the same, April 1, 2016 through March 31, 2018.

NORTH SOUND BHO-COMPASS HEALTH-PSC-16 for the purpose of building renovation and relocation of mental health services in Island County. The maximum consideration on this contract is \$301,866 with a term of July 1, 2016 through December 31, 2016.

NORTH SOUND BHO-COMPASS HEALTH-E&T-16-18 for the purpose of adding funding in the amount of \$1,225,000 for the Snohomish County E&T remodel. This funding increase is to be passed through to Snohomish County Facilities Department. The maximum consideration on this contract is \$8,757,512 with a term of April 1, 2016 through March 31, 2018.

Authorized Signatories

Motion #16-75

To approve adding Michael White, IT Administrator, as a signing authority on North Sound BHO's accounts at Skagit County Auditor's Office, Skagit County Treasurer's Office and the bank accounts at Skagit State Bank for: Petty Cash, Advanced Travel and the employee Flexible Spending Account. The designated North Sound BHO signatories shall have the authorization privileges for disbursements over Petty Cash, Advanced Travel and Flexible Spending accounts, vouchers, payroll and investing. Other authorized signors remain the same: Joe Valentine, Executive Director, Elizabeth Ann Kruse, Deputy Director and Lisa Grosso, Operations Manager and Margaret Rojas, Contracts Manager.

Joe explained motion #16-75. Jill Johnson moved approval, seconded by Cammy Hart-Anderson, all in favor, **motion carried, #16-75.**

13. Discussion Item

Chair Dahlstedt announced the August 11, 2016 meeting of the Executive Committee has been cancelled and the next meeting: September 8, 2016. Tyler Verda asked if this committee would have opportunity to review the facilities plan and asked if it would include a capital request. Joe said this committee would receive it in September and there would be a capital request included.

14. Adjourn

Chair Dahlstedt thanked everyone for participating and adjourned the meeting at 2:50 p.m.

Respectfully submitted:

Annette Calder
Executive Assistant